

Dear Colleague,

Academy21: Business Continuity during Covid-19 Pandemic

We are writing to advise you of our response and continuity plans as the government has now moved to its 'Delay' phase of the national response to Covid-19. The overall direction of travel would suggest that the government will move to a stronger footing with regard to public gatherings and this of course may lead to the closure of all educational settings including any local alternative providers.

At Academy21 we, by the nature of our business as an online education provider, are to a large extent already prepared for the impact of Covid-19, for however long it may last. Over 90% of our staff work remotely already and this week we will pause operations at our head office in Crickhowell and move all staff to a remote working footing. We will continue to review the situation nationally and when appropriate re-open our office in full. All functions of the business from Education, HR, Finance, IT and Administration will continue to function in full and we have cover arrangements in place to ensure we are able to deliver continuity throughout this difficult period.

It is important to note that our live teaching and learning services and all access to our learning and reporting platforms will continue on entirely uninterrupted. We have made all necessary preparations to ensure that the young people you have referred to us will continue to receive their live classes in accordance with their timetable and that we are able to continue to fulfil our contractual obligations to you in full.

Should schools and local settings be forced to close our service will continue uninterrupted and our staff will be on hand to provide any advice, guidance and support to you and the pupils you have placed with us during what will no doubt be a trying time for all. We do still have some limited capacity to take on more pupils this year should you face any issues with existing placements for pupils not yet referred to us. If we can help and are an appropriate provision for them please contact either your regional account manager or administrator and they will be pleased to help. Alternatively email us at enquiries@academy21.co.uk and one of the team will come back to you straight away.

Over the coming weeks some of your existing placements with us may be due to end and we will be contacting you directly to discuss your preference for those placements and whether you wish them to continue. It is important that you do respond to us as we make contact, as without your confirmation, your pupils place with us will end and their access to our service may be unnecessarily interrupted. Our finance team have also requested that wherever possible, that payment for our provision be made electronically via BACS to the following account:

Barclays Bank - Brecon Branch
Sort Code 20-00-85
A/C 73435210
A/c Name – Academy21 Limited

If you require confirmation of bank details in a particular format to meet your own internal processes please contact accounts@wedu.co.uk

Once again it is important to stress that Academy21's live classes will continue throughout the coming weeks and months and we are committed to ensuring each young person placed with us is able to continue their education and progress their learning. If needed, we have also put a package in place for schools which will allow your own teachers and Y11 students access to our online teaching platform. This will enable your school staff to carry on teaching live lessons in English, Maths and Science using our online platform. We understand that you may well have your contingency plans in place, but if you would like some more information on this please do take a look here <https://academy21.co.uk/schoolclosures/> or contact us for further information.

We fully appreciate there will be trying times ahead for all and we will ensure that we provide continuity and structure for the vulnerable young people in your care for however long Covid-19 continues to impact the country.

Yours Faithfully,



Gareth Lucas-Howells

Head of Business Development & Education Partnerships